

East Lake Elementary

Library Collection Development Plan and Action Plan

November 2024

Written by Jennifer Glasheen

Signatures

Jennifer Glasheen

Jennifer Glasheen-Media Specialist

11/11/24

Date

Beth Telemko

Beth Telemko- School Principal

11/11/24

Date

Presented to SAC + PTO

11/20/24

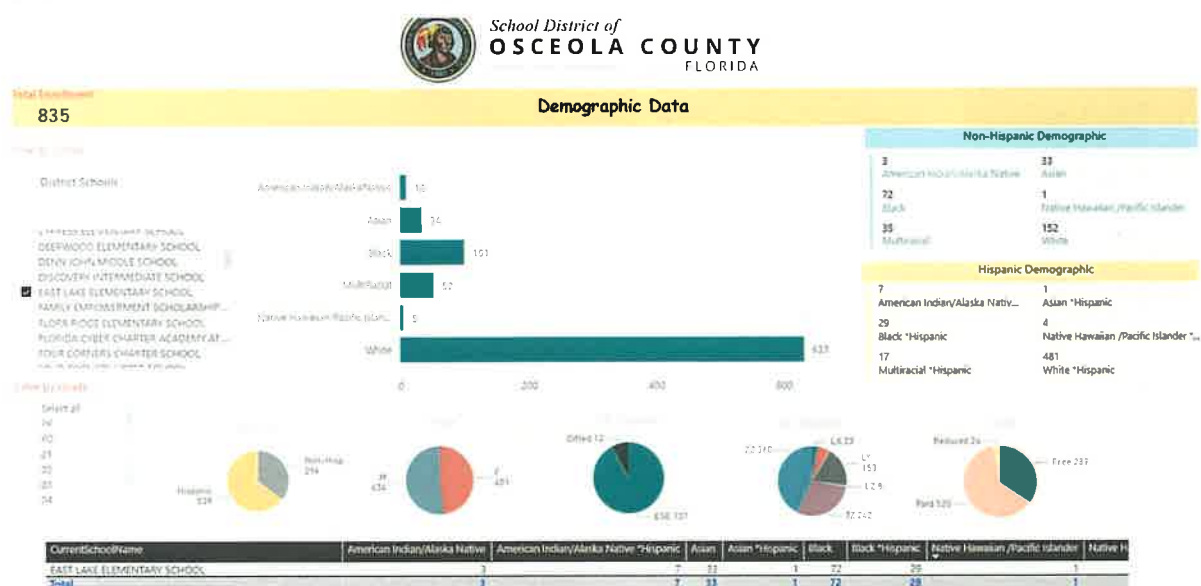
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Purpose Statement:

The purpose of this plan is to serve as a guideline for selecting materials that will serve the needs of both students and classrooms while supporting curriculum, igniting a love of reading, and representing the diverse population our school serves while offering windows into the lives of others.

Background Statement:

East Lake serves a diverse population of over 830 students. For a full breakdown of our population at the time of writing see attached screen shots below:



Responsibility for Collection/Development:

The Osceola County School board holds the final say in library material acquisition. They will rely on the certified, school media specialist/ librarian who will work collaboratively with students, academic coaches, and teachers, to identify needs and develop the collection in a manner that reflects all learners, in accordance with State Law.

School mission: To be the number one school in Osceola County for academic achievement, integrity, compassion, and culture.

School Goals and Objectives:

- Ensure a relevant and up-to-date collection
- Evaluate, provide, obtain, and promote information resources to meet the needs of all students.
- Maintain a collection that is balanced in format and content to meet the needs of all students.
- Maintain a culturally diverse collection that represents our students and serves as a window into the lives of others

Target Audience:

Elementary school students, teachers, and support staff.

Budgeting and Funding:

Schools in Osceola County typically receive funding from the district/state this year it is \$4.00 per student which is about 1 new library book for every 6 students. The budget strip is released in early October (releasing late this year) and must be approved by the district and spent COMPLETELY by the December break (being extended this year due to break in funding). None of this money can be used to purchase technology. It must be used for instructional materials including print books, ebooks, journals, electronic resources, and databases, if the collection is up to date (within 10 years), makerspace items may be purchased.

Lists must be checked by M. Jarrett and presented to stakeholders prior to ordering.

Evaluation Criteria:

All stake holders may put in a request to be considered for purchase at any time of year. A stakeholder in our case would be students, faculty, staff, and parents. If approved, items will be ordered as funding is available. All requests will be considered after consulting various selection aids as well as with the following questions in mind:

1. Was it a student request?
2. Is the item appropriate for students in grades Pk-5?
3. Is the material/publish date relevant and/or timely?
4. Is it a reliable source?
5. Does it support the curriculum?
6. Does it comply with state mandates?

Collection Analysis*:

Fiction		
Classification	Avg. Age	Items
General Fiction	2015	1,530

Other classifications		
Classification	Avg. Age	Items
Biography	2014	630
Easy	2016	1,518
Informational	2012	4,272

*Based on September 3rd data upload.

Classroom Libraries:

We currently have 51 active classroom libraries with a combined total of 12,808 approved titles.

Selection Aide Selection aids include, BUT ARE NOT LIMITED TO the following resources:

- a. School Library Journal
- b. Booklist
- c. Book Links

- d. Publisher's Weekly Children's Books Reviews
- e. Horn Book
- f. ALA awards lists
- g. New York Times best sellers
- h. Trending on Amazon.com
- i. Bookstore bestsellers
- j. Students
- k. Jobbers- such as Follett reps, Rainbow Book Co., Children's Plus, and Mackin.

** Items are selected by the certified Library Media Specialist in accordance with FL State Legislation.*

Osceola County School Board Rule 4.30 addresses all instructional materials, including, but not limited to, textbooks, audio-visual materials, digital media, library materials, etc.

Weeding:

Maintaining a fresh and relevant collection is essential. Books that are damaged or unsightly do not contribute positively to circulation. Additionally, providing outdated information, such as books that incorrectly state Pluto is a planet, hinders knowledge acquisition. It is crucial to collaborate with staff, students, and families to communicate the importance of weeding. The collection will undergo regular evaluations and subsequent weeding. The final decision on whether to remove an item, rests with the Library Media Specialist.

Library Gift/Donation Policy:

The library welcomes gifts, which will be evaluated according to the same criteria as purchased materials. All donated items must be in excellent used condition. Donors agree in advance that any items deemed unacceptable or unnecessary will be discarded.

Replacements:

Items will be replaced as necessary. If an item is lost, or damaged beyond acceptable salvation, the patron will not be asked to replace/pay to replace. If they offer to pay/replace the offer will be accepted.

Special Collections:

The School Library Media Specialist is dedicated to developing the professional section of the media center to support teachers in their professional development. Materials should benefit multiple teachers and be evaluated for relevancy and publication date.

East Lake's special populations, including Dual Language and Non-English speakers, necessitate a larger number of Spanish titles compared to a general collection. Additionally, a small collection of French titles has been added to support students learning French.

Action Plan based on Collection Development Policy:

-Diverse, bilingual, and inclusive titles for K-5—Continue working on funding toward this, including IMM, grants, funding from special programs—continue the work in this area.

- Last school year, based on data analyses, I worked to purposefully weed and purchase for our biography section to bring relevant, diverse, and empowering individuals to light and brought up the age of collection to 2014.

-Based on student interest an upgrade in our 741 section is still needed. Purchasing based on this student interest is well within our goals to help build a love of reading and will also work to increase circulation statistics for the Library Media Center- Continue to build our Graphic Novel Collection based on student interest.

-Based on the September 3 2024 Titlewave Analysis, our informational collection needs to be weeded, and purposefully purchased for. Fortunately for our students, our school received a \$4,000 grant from Dollar General specifically for informational texts, which will help greatly support this work.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
SPECIFIC OBJECTION FORM FOR SCHOOL OR CLASSROOM LIBRARY MATERIALS

Part I:

Any parent or resident of Osceola County may request reconsideration of a title in a school or classroom library. Per district procedures and school board rules, the first step in any school challenge is to discuss the matter with the school library media specialist and the school principal. If you still wish to continue with this reconsideration process, please complete this form and submit to the school's principal.

All requests for reconsideration originate at the school level. Should the requestor not agree with the local committee decision, they may appeal at the district level.

Questions about this process should be directed to Michelle Jarrett, Supervisor of Library Media

Part II:

Introduction

This form must be used by a parent or resident of this county, in conjunction with district policies and procedures, to submit an objection to the school board for the following material:

1. Materials used in a classroom in the district, except for instructional materials as defined in s. 1006.29(2), F.S. The process and forms to object to instructional materials can be found at <https://www.osceolaschools.net/domain/5405>
2. Materials made available to students in a school or classroom library.
3. Materials included on a school or classroom reading list.
4. Instructional Materials adopted and made available to students without the opportunity for public notice, review and hearing procedures by districts that implement their own instructional materials program under s. 1006.283, F.S. (*Districts that do not implement their own instructional materials program under s. 1006.283, F.S., must remove item 4.*)

Section 1: Parent or Resident Information

Check the box that applies to you. Check all that apply.

☐ Parent/guardian of a student ☐ Resident of this county

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
FORMULARIO DE OBJECCIÓN ESPECÍFICA PARA MATERIALES
DE LA BIBLIOTECA ESCOLAR O DEL SALÓN DE CLASES

Parte I:

Cualquier padre o residente del condado Osceola puede solicitar la reconsideración de un título en la biblioteca de una escuela o salón de clases. Según los procedimientos del distrito y las reglas de la Junta Escolar, el primer paso en cualquier desafío escolar es discutir el asunto con el especialista en medios de la biblioteca escolar y el director de la escuela. Si aún desea continuar con este proceso de reconsideración, complete este formulario y envíelo al director de la escuela.

Todas las solicitudes de reconsideración se originan a nivel escolar. Si el solicitante no está de acuerdo con la decisión del comité local, puede apelar a nivel de distrito.

Las preguntas sobre este proceso deben dirigirse a Michelle Jarrett, supervisora de servicios multimedia de la biblioteca.

michelle.jarrett@osceolaschools.net

Parte II:

Introducci

ón

Este formulario debe ser utilizado por un padre o residente de este condado, junto con las políticas y procedimientos del distrito, para presentar una objeción a la junta escolar para el siguiente material:

1. Materiales utilizados en un salón de clases en el distrito, excepto materiales de instrucción como se define en s. 1006.29(2), F.S. El proceso y los formularios para objetar materiales educativos se pueden encontrar en <https://www.osceolaschools.net/domain/5405>
2. Materiales puestos a disposición de los estudiantes en la biblioteca de una escuela o salón de clases.
3. Materiales incluidos en una lista de lectura de la escuela o del salón de clases.
4. Materiales instructivos adoptados y puestos a disposición de los estudiantes sin la oportunidad de notificación pública, revisión y procedimientos de audiencia por parte de los distritos que implementan su propio programa de materiales instructivos según s. 1006.283, F.S. *(Los distritos que no implementan su propio programa de materiales educativos según s. 1006.283, F.S., deben eliminar el artículo 4.)*

Sección 1: Información de padres o residentes

Marque la casilla que corresponda a usted. Marque todo lo que corresponda.

☐ Padre/tutor de un estudiante ☐ Residente de este condado

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
SPECIFIC OBJECTION FORM FOR SCHOOL OR CLASSROOM LIBRARY MATERIALS

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip Code _____

County _____ Email _____

Phone Number _____

Section 2: Information Regarding Material

Type of material: ☐ Book ☐ Non-print material ☐ Other (identify): _____

Title of the material: _____

Author(s): _____ Publisher or Producer: _____

Copyright Date: _____ Grade Level used: _____

Where is the material found: ☐ Media Center ☐ Classroom Library ☐ Reading List ☐ Other: ____

School(s) where material is found: _____

ISBN, if available: _____

Section 3: Basis for the Objection

Identify the basis for your objection:

- ☐ The material is pornographic.
- ☐ The material is prohibited under Section 847.012, F.S.
- ☐ The material depicts or describes sexual conduct as defined in Section 847.001(19), F.S.
- ☐ The material is not suited to student needs and their ability to comprehend the material.
- ☐ The material is inappropriate for the grade level and age group for which it is used.

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Nombre _____ Apellido _____

Dirección _____

Ciudad _____ Estado _____ Código postal _____

Condado _____ Correo electrónico _____

Número de teléfono _____

Sección 2: Información sobre materiales

Tipo de material: ☐ Libro ☐ Material no impreso ☐ Otro (identifique): _____

Título del material: _____

Autor(es): _____ Editor o productor: _____

Fecha de derechos de autor: _____ Nivel de grado utilizado: _____

¿Dónde se encuentra el material? ☐ Biblioteca ☐ Salón de clases ☐ Lista de lectura ☐ Otro: _____

Escuela(s) donde se encuentra el material: _____

ISBN, si está disponible: _____

Sección 3: Base de la objeción

Identifique la base de su objeción:

- ☐ El material es pornográfico.
- ☐ El material está prohibido bajo la Sección 847.012, F.S.
- ☐ El material representa o describe una conducta sexual según se define en la Sección 847.001(19), F.S.
- ☐ El material no se adapta a las necesidades de los estudiantes ni a su capacidad para comprender el material.
- ☐ El material no es apropiado para el nivel de grado y grupo de edad para el que se utiliza.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
SPECIFIC OBJECTION FORM FOR SCHOOL OR CLASSROOM LIBRARY MATERIALS

Section 4: Objection Specific Information

1. What brought this material to your attention?

2. Did you examine this material in its entirety? ☐ Yes ☐ No

If not, what sections did you examine?

3. Identify the portion of the material objected to and why. (*You must be specific and provide page numbers, sections, or timestamps, as appropriate. You may attach additional information that does not fit within this form.*)

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4. Is there any age or grade you would recommend this material? ☐ Yes ☐ No

If yes, please specify: _____

5. Is there any value in this material?

6. What is your desired outcome for this material?

- ☐ Remove or discontinue use of material.
- ☐ Limit access to certain grade levels: _____
- ☐ Limit my child's access.
- ☐ Other: _____

Signature: _____ Date: _____

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4. ¿Hay alguna edad o grado para el que usted recomendaría este material? ☐ Sí ☐ No

En caso afirmativo, especifique: _____

5. ¿Hay algún valor en este material?

6. ¿Cuál es el resultado deseado para este material?

- ☐ Eliminar o suspender el uso del material.
- ☐ Limitar el acceso a ciertos niveles de grado: _____
- ☐ Limitar el acceso de mi hijo.
- ☐ Otro: _____

Firma: _____ Fecha: _____